

FROM: SC BCB Safety Office
915 Main Street
Columbia SC 29201

TO:

SUBJ: Driver Record Point Reduction

DATE:

A check of your driver record indicates you currently have _____ points against your record. *After* the points have been accumulated drivers are eligible for up to a 4 point reduction by completing an 8-hour driver training class and submitting an application through your driving instructor to the SC Department of Motor Vehicles (DMV).

The Budget and Control Board Safety Office uses the AAA Driver Improvement Program and follows AAA procedures to submit your request for point reduction. If you desire this point reduction, please complete the attached Point Reduction Application form and return it with a \$1.00 AAA administrative processing fee to your instructor. Your instructor will send your application to AAA. After verifying your instructor is AAA certified and therefore your instruction was valid, AAA will send the application to Public Safety.

Public Safety should notify you of the point reduction.

You may check your driver record points and status for free by going to the following web site for the SC DMV - <https://www.scdmvonline.com/DMVpublic/trans/DRecPoints.aspx> . You will need to provide your SC driver license number, your Social Security Number and your date of birth to obtain your current driver record.

Should you have further questions about or need further assistance with your driver record or driver training, please contact your BCB Safety AAA Driving Instructor:

Name

Work Phone

Ms. Marie Wearing
SC DMV
10311 Wilson Blvd
Blythewood, SC 29016-9818

Dear Ms. Wearing,

The following individual has completed the 8-hour AAA Driver Improvement Course (4 point reduction). Please make adjustments to their driving record. Thank you.

Full name of student _____

Address _____

City, State, Zip _____

SC Drivers License Number _____ D/O/B _____

I certify this individual has successfully completed the AAA Point Reduction/Driver Improvement Program Course taught by me on _____. I am a AAA Certified Driver Improvement Program Instructor,

_____ (Printed) _____ (Signature)

I certify this individual has been authorized to teach the AAA Driver Improvement Program.

_____ (Signature)
Steve Phillips, AAA Carolinas, Driver Improvement Program Instructor Leader. _____

Providing School/Agency

State Budget and Control Board
Office of Insurance Reserve Fund
1201 Main Street, Suite 500
Columbia, SC 29201

Note: Other states may provide for point reduction for persons taking the AAA Driver Improvement Program. Information should be sent directly to the driver's license office of that state.